

Malmesbury Town Council

Minutes of the **Extraordinary Town Hall and Facilities Committee Meeting**
Held in Malmesbury Town Hall on **21st March 2024** at 4.45 pm.

Present: Councillors R Hastings, S D'Arcy, P Exton, S James
R Sanderson from 4.55 p.m.

Also present: Lisa Dent (Deputy Town Clerk)

TH&F/24/24 To receive declarations of interest

None received.

TH&F/24/25 To receive apologies

None received.

TH&F/24/26 To exclude the Press and Public due to commercial sensitivity

It was resolved to exclude the press and public (none present).

TH&F/24/27 To consider quote received to repair casement windows in Assembly Room

It was noted that in addition to the quote there will be access charges for scaffolding/or cherry picker.

It was requested that Cotswold Casement windows confirms they have surveyed the glass in situ. Any replacement glass necessary should follow the style and consistency of the original glass.

The quote was accepted and expenditure up to £9,000.00 + VAT was resolved (to include any access costs).

Cllr Sanderson joined the meeting at 4.55 p.m.

TH&F/24/28 To consider quote received for decoration of remaining areas of Town Hall

It was agreed that the schedule for fitting the hands-free flush mechanisms to the toilets should be confirmed and that any internal fittings of these works will not be affected by the decorating contractor. Subject to this confirmation, it was resolved to accept the quote of £3,447.00.

Meeting closed at 5.00pm